



**NOOR SOCIETY, STATE IMPLEMENTING SOCIETY FOR
RASHTRIYA MADHYAMIK SHIKSHA ABHIYAN, J&K
(Winter) Opposite Gurudwara N.H ByePass Road, Channi Rama, Jammu
(Summer) Rawatpora Baghat-i-Barzulla, Behind B&J Hospital, Srinagar.
Phone / Fax No. 0191-2467124/2467135 (Jammu), 0194-2437958, 2435894 (Srinagar).
E-mail: jkrmsa@gmail.com**

NOTICE INVITING TENDER FOR FOOD MATERIAL IN SRINAGAR AND JAMMU

Director, Samagra Shiksha J&K (DSSJK), invites open tenders in sealed covers from Srinagar/ Jammu (Separately for two locations) based interested reputed suppliers/Caterers for supply of food items for workshops/Orientation Programmes/Meetings to be conducted by the Directorate during 2018-19. Technical Bid & Financial Bid.

- i) Tender (Financial bid/Technical bid) in sealed cover addressed to the Administrative Officer, Directorae of Samagra Shiksha Rawatpora Barzulla Srinagar– should be submitted on or before 15/09/2018. by 3:00 p.m. The bid should be accompanied with an EMD of Rs. 5,000/- (Five thousand only) in the form of Demand Draft in the name of Director, Samagra Shiksha J&K Srinagar.
- ii) Sealed Tender (Technical bid) will be opened in the office of Director Samagra Shiksha J&K in the presence of such bidders who may like to be present on 18/09/2018 at 4:00 p.m.
- iii) Tender Documents can be downloaded from the website of Director JKRMSA and shall be accompanied with a demand draft of Rs.500 at the time of its submission.

2. Scope of work

- i) The caterers are required to provide Morning/Evening tea with snacks, lunch and dinner to participants of various programmes ranging from 10-200 approximately in different programmes to be conducted during the financial year 2018-19.
- ii) The caterers are required to use the brands of consumables suggested. (Copy enclosed with Annexure II)

3. Pre-qualifications for tenderers for technical evaluation

- i) The tenders will be submitted only by the Caterers/suppliers who should be able to provide the food materials.
- ii) The supplier should have the valid GST Number and PAN No. in the name of the firm.
- iii) The supplier/caterer should have 5 years experience of providing food material to government organization/reputed establishments/PSUs. Copy of the work order is to be enclosed.
- iv) The firm should have at least a turnover of not less than Rs.10 lakhs per annum during the last two financial years, i.e. 2016-17 and 2017-18.
- v) The supplier/caterer should have the valid license, issued by Department of Tourism J&K or Food Safety and Standards Authority of India (FSSAI). Copy is to be enclosed.
- vi) The supplier shall not employ any person who has not completed eighteen years of age. The supplier shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like Minimum Wages, Provident Funds,



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ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time at his own cost. In case of violation of any such statutory provisions under Labour Laws or any other law applicable by the Contractor, there will not be any liability on the NSD.

4. Cost of Tender and schedule of submission of tender documents

- i) Cost of the Tender : Rs.500/-
- ii) Time and last date of receipt of tender documents : 1500 hrs on 31.08.2018
- iii) Time and date of opening of technical bid : 1600 hrs on 02.09.2018
- iv) Procedure for submitting the bids : Two bid system

- v) The offer in the prescribed format should be addressed to the Administrative Officer RMSA, giving indication that it contains the tender under sealed cover. This is a two bid system. The first cover in Annexure-I shall be super scribed “**Tender (Technical Bid) for Food Material**“. The second cover in Annexure-II shall be super scribed “**Tender (Financial Bid) for Food Material**”.
- vi) Both the envelopes after being sealed properly, shall be put into a separate big envelope which should also be sealed before it is sent / submitted. The third sealed cover shall be addressed to the Administrative Officer, RMSA, Rawatpora Barzulla behind Bone and Joint Hospital Srinagar 190005.

5. Earnest Money Deposit

- i) Earnest Money Deposit (EMD) amount of Rs.5,000/- (Rupees Five thousand only) shall be submitted along with the offer. The EMD shall be in the form of a cross demand draft drawn in favour of Director, Samagra Shiksha J&K payable at Srinagar. The tender not accompanied by the EMD shall be summarily rejected.
- ii) The EMD of successful bidders shall remain deposited with the Directortae of Samagra Shiksha during the period of validity of the offer.
- iii) No interest shall be paid on the EMD for the above said period.
- iv) The EMD deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect, within the period of validity of his offer.
- v) EMD of all un-successful tenderers shall be returned within a reasonable time period after a decision is taken on the tender enquiry.

6. Evaluation of Tender

- i) The tender will be evaluated by a committee comprising of the following Officers.
 - a) Chief Accounts Officer, RMSA
 - b) Administrative Officer, RMSA
 - c) Field Officer SSA
 - d) Accounts Officer SSA.

- ii) The technical bids of the tenderers shall be opened in the presence of those bidders who wish to be present on a specific date and time at the office of Director Samagra Shiksha



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Srinagar.

- iii) The Director Samagra Shiksha reserves the right to select the tenderer on the basis of best possible bids received. The decision of the Tender Evaluation Committee arrived at as above shall be final and representation of any kind shall not be entertained on the above. Any attempt by any tenderer to bring pressure of any kind may disqualify the tenderer for the present tender and the tenderer may be liable to be debarred from bidding for Samagra Shiksha tenders in future for a period of three years.
- iv) The tenderer shall submit a self-attested certificate certifying that the Firm/Company/Organization has/have never been debarred/black listed/sought arbitration by any Govt./PSU. If it is found out that the Self Certificates by the participating firm is incorrect/wrong or bogus, the firm shall be blacklisted, its bids will be ignored and EMD/Performance security will be forfeited.
- v) Financial Bids of those tenderers shall be opened who qualify in the technical bid.

7. Payment Terms

The payment shall be made within 30 days of the submission of bills after statutory deductions like Tax Deduct at Source as applicable from time to time.

8. Duration/Period of Contract

The tender will be valid till 31.03.2019.

9. Termination of Contract

In case of any default by the supplier/supplier and in any of the terms & conditions (whether General or Special), Director Samagra Shiksha may without prejudice to any other right/remedy which shall have accrued or shall accrue thereafter, terminate the contract, in whole or in part, by giving 15 days notice in writing to the Supplier .

10. Dispute Resolution

- i) If any dispute or difference of any kind whatsoever shall arise between the Parties in connection with or arising out of this Contract or out of the breach, termination or invalidity of the Contract hereof, the parties shall resolve them by resort to the following in the order so mentioned.
- ii) Parties shall attempt for a period of 30 days after receipt of notice by the other Party of the existence of a Dispute to settle such Dispute in the first instance by mutual discussions between the Parties
- iii) If the dispute cannot be settled by mutual discussions within 30 days as provided herein, the Dispute shall be referred to the sole arbitration of an arbitrator appointed by the Director, Samagra Shiksha J&K. The party having a grievance shall serve a written notice by registered acknowledgement due post, on the other party intimating its intention of invoking the arbitration clause and shall simultaneously serve a notice on in the similar mode on the Director, Samagra Shiksha requesting him to appoint an arbitrator.



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- iv) The arbitration proceedings shall be held in accordance with the provisions of Arbitration rules.
- v) The arbitration proceedings shall be conducted in the English language. The venue of Arbitration shall be Srinagar or Jammu as the case may be.
- vi) Each party shall bear the costs of the sole arbitrator equally. The Sole Arbitrator shall also decide as to which party shall bear the cost of the proceedings.
- vii) The Arbitrator shall from time to time with the consent of the Parties extend the time to make and publish the award.

11. Performance Security

- i) The Earnest Money of Rs.5000/- will be retained as performance security which will be refunded within a reasonable time after completion of contract period.

12. Penalty:

In case of breach of any conditions/default/unsatisfactory service/poor quality of foods, the deductions shall be made to be decide by the Director, Samagra Shiksha J&K



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Annexure – I

Technical Bid for supply of foods material (To be kept duly signed in Envelope 1)

S. No.	Description of item	
1.	Name and address of the Supplier/Supplier	
2.	Name, contact number & e mail address of the representative of the Supplier/Supplier	
3.	Copies of Income tax return of last two years (to be attached)	
4.	Supplier/Caterer should have two years experience of providing foods material to government organizations / PSUs /other reputed establishments or cultural institutions .. Copies of work orders to be attached.	
5.	The supplier/caterer should have the valid license, issued by Tourism Development Corporation or Department of Tourism J&K or Food Safety and Standards Authority of India (FSSAI). Copy is to be enclosed	
7.	Turnover, year-wise, for the last two years - 2016-2017 & 2017-18 (in lacs of Rs.). Documents to be attached.	
8.	GST Number & copy of registration certificate to be attached	
9.	PAN No, copy to be attached	
10.	D.D. Nos.& Dates i) Cost of tender form Rs. 500/- ii)EMD form Rs.5,000/-	
11.	Bank Details i) Name of the Bank ii) Name of the Account Holder iii) Account Number iv) IFSC code of the Bank	

Signature _____
Seal _____
Address _____



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Annexure – II

S No	Description	Rate
	<p>Namkeen items (any one) –</p> <ul style="list-style-type: none">a) Samosa 1 Nob) Sandwich 1 No (Veg/Non-Veg)c) Paneer pakoda 1 Plated) Burger 1 No (Veg/Non-Veg) <p>Sweets (any one) –</p> <ul style="list-style-type: none">e) Cake per piecef) Confectionaryg) Tea/ Cofee per cup (Mixed)h) Tea separate with Tea bagsi) One packed drink – Fruit juice 200 ml Real/Active/lassi/soft drink can	
	<p><u>Lunch/Dinner (Buffet)</u></p> <p><u>1. Veg.</u></p> <ul style="list-style-type: none">a) One paneer dishb) One dal/rajma Platec) Rice/Pulaod) Raita/Dahie) One mixed vegetable dishf) Tawa Roti/Naang) Saladh) Mineral Water 500ML/1000MLi) One Sweet/Kheer/Ice Cream <p><u>2. Non Veg.</u></p> <ul style="list-style-type: none">a) Chicken/ Mutton curry Per Piece with soupb) Chichen Biryani per platec) Mutton Biryani per plate <p><u>3.</u> One Veg Thali having Rice, Roti, Dal, Mixed Veg paneer Curd/Raita, Salad on a Plastic preplated</p> <p><u>4.</u> One Non Veg Thali having one standard Piece One Vegetable, One Dal, Raita/Curd, Salad and one sweet.</p>	



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Annexure – III
Specification of Food Items

S.No.	Name of Food Item	Proposed Brand
1.	Mineral Water	Aquafina/ Kinley/ Bisleri/Bringi
2.	Tea Bags	Brookbond/ Tetley/ Lipton
3.	Biscuit	Good Day/ Hide & Seek/ Mcvities/ Top
4.	Ice Cream	Kwality Walls/ Mother dairy
5.	Soft Drink	Pepsi/ Cococola/ Mountain Dew/ Sprite
6.	Fruit Juice	Delmonte/ Real/ Tropicana
7.	Coffee	Nescafe/ Bru/ Tatacoffee

Signature _____

Seal _____

Address _____